

Watertown Area Chamber of Commerce Community Investment Grant

Purpose:

Support of Chamber member businesses for events, programs, projects, and educational initiatives to strengthen the Watertown area community.

Eligibility:

Chamber members in good standing

Ineligibility:

Non-Chamber members, private events, members not in good standing, members no longer in business. The grant is not available for facade or building improvements.

Amount:

Exact amount available for grants each year to be determined by Chamber Board on an individual basis. Available amounts announced no later than October 1st.

Grants are available for up to 50% of project/event budget.

Time Frame/Deadlines:

Application Deadline: 10/31 each year

Application Approval: January of each year

Use of Funds: In calendar year awarded

Receipt of Funds: Funds to be reimbursed based off actual receipts provided after the event, project, program, etc. Receipts are to be provided within 15 days of event/project conclusion. Changes made after grant award may require review by the Chamber Executive Board.

Program Funding:

During the months of August and September the Chamber Finance Committee shall determine the available funds within the Community Investment Fund. The amount for grants for the upcoming year will be reviewed and approved at the September board meeting.

Application Documentation:

Event/Project budget and receipts

Approval Process:

The Finance Committee will review initial applications and present to the Executive Board.

The Executive Board will make award recommendations to full board for approval.

Any board members with interest in program/project or applicant business will be recused from grant approval process.

**Watertown Area Chamber of Commerce
Community Investment Grant Application**

Due Date: October 31, 2023

Chamber Business Name _____

Address _____

Contact Name _____

Phone Number & Email Address _____

Total Project/Event Budget _____

Amount Requested \$_____ Project/Event Timeline _____

Explanation of use of funds (be specific about how the funds will be used to benefit the Watertown community):

Expected reach or outcome (Attendance, social media reach, financials, overnight stays, shop local impact, investment dollars):

Other fund sources and amounts: _____

By signing and submitting this grant application I understand that grant funds are awarded on an individual basis and upon award of grant funds I agree to submit receipts within 15 days of event/project conclusion and allow for my receipt of grant funds and event/project to be included on the Chamber of Commerce's social media at their discretion.

Signature and Date _____

Printed Name and Title _____

Deliver to: Watertown Area Chamber of Commerce

519 E. Main Street

Watertown, WI 53094

Call or email with questions: 920-261-6320 or info@watertownchamber.com